

## Appointment/Change/Termination of Asset Portfolio Management or Servicing and Consulting Services

### 委任/更改/终止服务与咨询服务申请书

**Plan Number 计划号码**

I would like to submit the following transaction request to Metis Global (Singapore) Pte. Limited ("Metis SG") for the purposes of effecting the following transaction to Trust Plan Number.

我希望向 安智环球服务（新加坡）（“Metis SG”）提交以下请求，以对我的信托计划进行以下修改：

**Note 注意**

Please complete this form and send it to [service.metissg@metisgl.com](mailto:service.metissg@metisgl.com) using your registered email with Metis SG.  
请填写此表格，并使用您在 Metis SG 注册的电子邮件发送至 [service.metissg@metisgl.com](mailto:service.metissg@metisgl.com)。

Please tick the required boxes, fill in the details and sign next to any amendments.  
请勾选所需的选项，填写详细信息，并在任何修改旁边签名。

The Chinese translation of this form is for reference only. In case of any discrepancies between the Chinese and English versions, the English version shall prevail.  
本表格中文翻译谨供参考。若中文版与英文版间有任何歧异，则以英文版为准。

**Part 1. Appointment / Change of Servicing and Consulting Service**  
**第一部份 委任 / 更改服务与咨询服务**

I wish to appoint the following third party as an Advisor to provide the Servicing and Consulting Service for my asset portfolio.

This new appointment will supersede the existing Servicing and Consulting Service, and I agree to pay the service fee listed below.

根据我的选择（见下表），我可以委任第三方作为顾问提供我的的资产组合的服务与咨询服务，

此新委任将取代现有的服务与咨询服务，我同意支付下方所列的服务和咨询费用。

Please specify code of Advisor:   
请指定顾问的代码：

**Servicing and Consulting Fee 服务与咨询费用**

I hereby agree and authorize Metis SG for the trust plans in Singapore to withdraw  % per annum of the value from the Accumulation Account for the Regular Saving Plan. This Fee shall be paid to the Advisor as a fee continuously and will be deducted monthly by canceling the asset units in the Plan with the equivalent value until further notice by me.

我特此同意并授权 Metis SG 从新加坡的信托计划中，每年从积累账户的价值中提取  % 作为定期储蓄计划的费用。此费用将作为持续性费用支付给顾问，并将通过每月取消计划中相应价值的资产单位进行扣除，直至我另行通知。

**Part 2. Termination of Servicing and Consulting Service**  
**第二部份 终止服务与咨询服务**

I hereby request to terminate the selected service. Accordingly, payment of the Servicing and Consulting Fee will cease after the service has been terminated.

我特此请求终止所选服务。相应地，服务与咨询费用将在服务终止后停止支付。

**Part 3. Asset Switching / Redirection for Future Contribution Instructions (applicable if selected "Servicing and Consulting Service" or "Self-Managed Asset Selection")**  
**第三部份 资产转换 / 未来供款配置指示（适用于选择“服务与咨询服务或”自我管理资产选择”）**

**Note 注意**

1. Please fill up this section if you wish to switch units from any one asset to another asset listed in the International Asset Selection. Assets in the process of switching or to be allocated under future contributions will not be transferred pursuant to this instruction.  
如欲将单位从某一资产转换为“国际资产选择”中的另一资产，请填写此部分。在转换中的资产或未来供款下分配的资产将不会根据此指示进行转移。

Example: If you wish to switch out 50% of the value of your units in Fund Code (AB03S) and 100% of the value of your units in Fund Code (AB04S) in your Trust Account to reinvest 75% of the total amount switched out in Fund Code (AB05S) and 25% of the total amount switched out in Fund Code (AB06S), please fill up this section as follows.  
示例：如果您希望将信托账户中资产代号(AB03S)的单位价值的50%和资产代号(AB04S)的单位价值的100%转换出来，并将转换出的总金额的75%重新投资于资产代号(AB05S)，以及将转换出的总金额的25%重新投资于资产代号(AB06S)，请按如下填写此部分。

Plan Number 计划号码

**Part 3. Asset Switching / Redirection for Future Contribution Instructions (applicable if selected "Servicing and Consulting Service" or "Self-Managed Asset Selection") (continued)**  
第三部份 资产转换 / 未来供款配置指示 (适用于选择"服务与咨询服务"或"自我管理资产选择") (继续)

	Switch (OUT) Fund Code(s) 转换 (转出) 资产代号	Percentage to switch OUT (%) 转出比例 (%)		Switch (IN) Fund Code(s) 转换 (转入) 资产代号	Percentage to switch IN (%) 转入比例 (%)
1.	AB03S	50			AB05S
2.	AB04S	100		AB06S	25
				Total 合计	100%

Please provide details on Fund(s) to be switched below:  
请在下方提供将要转换的基金详细信息:

	Switch (OUT) Fund Code(s) 转换 (转出) 资产代号	Percentage to switch OUT (%) 转出比例 (%)		Switch (IN) Fund Code(s) 转换 (转入) 资产代号	Percentage to switch IN (%) <sup>1</sup> 转入比例 (%)
1.					
2.					
3.					
4.					
5.					
				Total 合计	100%

<sup>1</sup> Each switching instruction must be in multiples of 1%, up to a maximum of 100%. The total percentage of the new Asset Choice(s) must be equal to 100%.  
每个转换指示必须以1%的倍数进行, 最高可达100%。新的资产选择的总百分比必须等于100%。

**New Asset Choice(s) (i.e. redirection of future contributions)**

Note: Please fill up this section if you wish to change your Asset Choices for future contributions.

新的资产选择 (即未来供款之资产配置)

注意: 如您希望更改未来供款之资产配置, 请填写此部分。

No. 序 號.	Fund Code(s) 资产代号	Fund Name 资产名称	Allocation % 资产分配百分比%
1.			
2.			
3.			
4.			
5.			
		Total 合计	100%

**Part 4. Declaration and Authorisation (continued)**

第四部份 声明和授权 (继续)

- I confirm that I have read and verified the information in this document (including the Important Notes section) and agree with the above advice.
- I understand that Metis SG does not provide asset allocation advice or any form of financial advice. I acknowledge that any published asset listing (including the International Asset Selection) should not be considered as a recommendation by Metis SG.
- I further confirm and agree that Metis SG or its related companies could receive trail or management fee rebate from the Asset Manager / Issuer / Dealer based on the selection of assets made available under the Trust Plan that is chosen by me.
- I agree to indemnify and hold harmless Metis SG against any and all losses (whether direct, indirect, special or consequential) suffered by me or any third party arising from or in connection with Metis SG accepting and acting on my instructions except where such loss is attributable to Metis SG's gross negligence or wilful default.

Plan Number 计划号码

**Part 4. Declaration and Authorisation (continued)**  
第四部份 声明和授权 (继续)

5. Metis SG may rely conclusively upon and accept any instructions received via email or Metis SG's online portal (collectively "electronic instructions") which is in good faith believed to be genuine instructions signed by us. Any transactions made according to electronic instructions shall be irrevocable and binding upon me, whether such electronic instructions have in fact been given with or without my authority, knowledge, or consent. Under no circumstances shall Metis SG have any duty or any obligation to enquire or verify the identity of the person(s) giving electronic instructions in our name or the authenticity of the signature appearing thereon or the validity of the electronic instructions.
6. I understand that sending electronic instructions is not a safe and reliable transmission method. Metis SG shall not, in any event, be liable to me/us for any liabilities, losses, damages, or expenses whatsoever arising out of or in connection with any network or telephone line failure, any uncontrollable events or any other circumstances beyond Metis SG's control.
7. By submitting this form, I agree and consent to Metis SG, and/or its appointed representatives and/or agents (and such other third-party service providers as it may engage (such representatives, agents, and/or authorised service providers each a "Representative"), and who may be located outside Singapore) collecting, receiving, using, storing, disclosing and processing my/our Personal Data (as defined in, and) in accordance with the terms of the Terms and Conditions and Metis SG's privacy policy as amended from time to time, available at [https://metisgl.com.sg/media/1/docs/privacy\\_policy.pdf](https://metisgl.com.sg/media/1/docs/privacy_policy.pdf) ("Privacy Policy"), and the terms of Privacy Policy are incorporated into the Terms and Conditions by reference, and are also available to me/us upon request), for one or more of the following purposes:
  - a. processing this form and providing me/us with your products and services as well as the services of third-party service providers;
  - b. administering and/or managing our relationship and/or our account(s) with you; and/or
  - c. any of the purposes set out in the Privacy Policy.

I further represent and warrant that:

- a. all of the information provided by me to you (including without limitation personal particulars and contact information) is accurate and complete; and
  - b. if in connection with this form, I provide the personal data of any third parties, I further warrant and represent that these third parties have also consented to the terms of the Privacy Policy, and to the collection, receipt, use, storage, disclosure and processing of their personal data in accordance with the aforesaid and for all the purposes contemplated herein; and
  - c. I am the user and/or subscriber of the telephone number and other contact details provided by me in this application or other documents furnished by/to Metis and agree that I have read and understood the above provisions.
1. 我确认我已阅读并核实本文件中的信息 (包括重要说明部分), 并同意上述建议。
  2. 我理解 Metis SG 不提供资产配置建议或任何形式的财务建议。我承认任何发布的资产列表 (包括国际资产选择) 不应被视为 Metis SG 的推荐。
  3. 我进一步确认并同意, Metis SG 或其关联公司可能会根据我选择的信托计划下提供的资产选择, 从资产经理/发行人/经销商处获得持续佣金或管理费回扣。
  4. 我同意赔偿并使 Metis SG 免受因 Metis SG 接受并按照我的指示行事而造成的我或任何第三方所遭受的任何及所有损失 (无论是直接、间接、特殊或后果性损失), 但此类损失不包括因 Metis SG 的重大过失或故意失误而导致的损失。
  5. Metis SG 可以完全依赖并接受通过电子邮件或 Metis SG 在线门户收到的任何指示 (统称为"电子指示"), 这些指示被善意地认为是我签署的真实指示。根据电子指示进行的任何交易对我均为不可撤销和具有约束力的, 无论这些电子指示实际上是否是在我的授权、知情或同意下给予的。在任何情况下, Metis SG 均不承担任何询问或验证以我名义发出电子指示的人员身份、所示签名的真实性或电子指示有效性的义务。
  6. 我理解, 发送电子指示并不是一种安全可靠的传输方式。在任何情况下, Metis SG 对我因任何网络或电话线路故障、任何不可控事件或其他超出 Metis SG 控制范围的情况而产生的任何责任、损失、损害或费用均不承担责任。

Plan Number 计划号码 

--	--	--	--	--	--	--	--	--	--

**Part 4. Declaration and Authorisation (continued)**  
**第四部份 声明和授权 (继续)**

7. 通过提交此表格，我同意并授权 Metis SG 及/或其指定的代表及/或代理（以及其可能聘请的其他第三方服务提供商（此类代表、代理及/或授权服务提供商均称为“代表”），并且这些代表可能位于新加坡境外）收集、接收、使用、存储、披露和处理我的个人数据（定义见条款和条件），并依据不时修订的 Metis SG 隐私政策（可在 [https://metisgl.com.sg/media/1/docs/privacy\\_policy.pdf](https://metisgl.com.sg/media/1/docs/privacy_policy.pdf) 获取）（“隐私政策”）的条款进行操作，隐私政策的条款通过引用并入条款和条件，并可根据我的要求提供），用于以下一项或多项目的：
- a. 处理此表格，并向我提供您的产品和服务以及第三方服务提供商的服务；
  - b. 管理和/或维护我与您之间的关系和/或我的账户；
  - c. 隐私政策中列明的任何目的。

我进一步声明并保证：

- a. 我向您提供的所有信息（包括但不限于个人资料和联系信息）均准确完整；
- b. 如果与此表格相关，我提供了任何第三方的个人数据，我进一步保证并声明，这些第三方也已同意隐私政策的条款，并同意根据上述条款及此处规定的所有目的，收集、接收、使用、存储、披露和处理其个人数据；
- c. 我是此申请或其他提供给 Metis SG 的文件中提供的电话号码和其他联系信息的用户和/或订户，并同意我已阅读并理解上述条款。

Signature 签名

Full Name of Applicant

(As in FIN/Passport including any alias and other names)

申请人全名

(与 FIN/护照上的姓名一致，包括任何别名和其他姓名)

Date Signed (DD/MM/YYYY) 签署日期 (日/月/年)